

KCD Board Meeting Minutes
June 21, 2023

The meeting was called to order at 1:01 pm by President Al Howard

Roll Call: Trustees were present and signed in: Al Howard, Jerry Wyckoff, Leslie Dunn, Catherine Armstrong, and Nirvana Haver were present.

Guests: None

Public Comment: None

Approval of the Minutes: May 17, 2023. Nirvana made a motion, Leslie 2nd. Approved

Correspondence: None

Old Business:

- a) Fiscal Year 2023/2024 Budget- The budget was approved as presented. Al made a motion, Leslie 2nd. Five out of five approval vote.

New Business:

- a) Review and signing of check registers- Signed and approved.
- b) Headstones at Stirling City cemetery- Two headstones were set anonymously without authorization of the District Manager as stated in the Kimshew Cemetery District Rules and Regulations. One must be removed and reset as it is set above grade. A letter will be drafted alerting the possible family members of the payment that is due. If not paid, the headstones will be removed and held in a secure location. Leslie made a motion, Nirvana 2nd. Approved
- c) Internal budget breakdown- The line item budget for expenses was approved as presented. Leslie made a motion, Al 2nd.
- d) Insurance claim- It was suggested by the District's insurance company that the Board reject the claim brought against the District for a tree branch that broke a neighbor's window during a windstorm. Golden State Risk Management Authority informed the District that she should make a claim with her homeowner's insurance company, which she did. The claim was rejected by the board. Al made a motion, Leslie 2nd. Approved
- e) Price for Memorial brick- I was suggested that the District charge \$250 which includes the engraved brick, the setting and the future maintenance. Al made a motion, Catherine 2nd. Approved

Manager's Report: Keith gave his report

Administrative Report: Melanie gave her report

Acceptance of the Treasurers Report: May 2023. Catherine made a motion, Leslie 2nd. Approved subject to audit.

Items from the Floor: None

Next Board Meeting: July 19, 2023, 1:00 pm

There being no further business, the meeting was adjourned at 2:11 pm. Al made a motion, Catherine 2nd. Approved

Respectfully submitted: Melanie McClure