

**KCD Board Meeting Minutes**  
**October 16, 2024**

The meeting was called to order at 1:08 pm by President Al Howard

**Roll Call:** Trustees were present and signed in: Al Howard, Leslie Dunn, Nirvana Haver, Catherine Armstrong and Merle Loomis were present.

**Guests:** James

**Public Comment:** James will help with writing and applying for grants for the District.

**Approval of the Minutes:** September 18, 2024. Al made a motion, Leslie 2<sup>nd</sup>. Approved  
Special Meeting September 25. Leslie made a motion, Nirvana 2<sup>nd</sup>. Approved.

**Correspondence:** None

**Old Business:**

- a) Well pipe repair- The location of the pipe will remain where it is. Letters were sent by certified mail informing all the property owners. The District would like to have the easement recorded with the County. Al made a motion, Catherine 2<sup>nd</sup>. Approved.

**New Business:**

- a) Review and signing of check registers- Signed and approved.

**Manager's Report:** Keith gave his report

**Administrative Report:** Melanie gave her report

**Acceptance of the Treasurers Report:** September 2024. Catherine made a motion, Nirvana 2<sup>nd</sup>. Approved subject to audit.

**Items from the Floor:**

**Next Board Meeting:** November 20, 2024, 1:00 pm

There being no further business, the meeting was adjourned at 2:18 pm. Leslie made a motion, Al 2<sup>nd</sup>. Approved

Respectfully submitted: Melanie McClure