**KCD Board Meeting Minutes**

**December 12, 2023**

The meeting was called to order at 1:14 pm by President Al Howard

**Roll Call:** Trustees were present and signed in: Al Howard, Leslie Dunn and Catherine Armstrong were present.

**Guests:**  None

**Public Comment:** None

**Approval of the Minutes:** November 15, 2023. Catherine made a motion, Al 2nd. Approved with correction regarding purchase of chains for the backhoe.

**Correspondence:** None

**Old Business:**

1. Repairs to irrigation pipe- Discussion. Waiting to hear from the USDA regarding the grant.

**New Business:**

1. Review and signing of check registers- Signed and approved.
2. Headstone policy- Board approval will be required for any headstone that deviates from the basic information of name, date of birth and date of death. Al made a motion, Leslie 2nd. Approved.

**Manager’s Report:** Keith gave his report

**Administrative Report:** Melanie gave her report

**Acceptance of the Treasurers Report:** November 2023. Catherine made a motion, Leslie 2nd. Approved subject to audit.

**Items from the Floor:** None

**Next Board Meeting:**  January 17, 2023, 1:00 pm

There being no further business, the meeting was adjourned at 1:45 pm. Catherine made a motion, Leslie 2nd. Approved

Respectfully submitted: Melanie McClure