

**KCD Board Meeting Minutes**  
**October 18, 2023**

The meeting was called to order at 1:17 pm by President Al Howard

**Roll Call:** Trustees were present and signed in: Al Howard, Leslie Dunn and Catherine Armstrong were present.

**Guests:** None

**Public Comment:** None- Guest did not attend.

**Approval of the Minutes:** September 20, 2023. Leslie made a motion, Al 2<sup>nd</sup>. Approved

**Correspondence:** None

**Old Business:** None

**New Business:**

- a) Review and signing of check registers- Signed and approved.
- b) Sell the old side by side- The vehicle can be sold for \$500. Catherine made a motion, Leslie 2<sup>nd</sup>. Approved
- c) Purchase chains for the L35 backhoe- Motion to table until Keith can get quotes for price. Leslie made a motion, Al 2<sup>nd</sup>. Approved.
- d) Keith's request to increase his vacation time to 3 weeks- Approval will be granted with the condition that there will be no requests for additional time off until after Keith's 5 year employment anniversary. Catherine made a motion, Leslie 2<sup>nd</sup>. Approved

**Manager's Report:** Keith gave his report

**Administrative Report:** Melanie gave her report

**Acceptance of the Treasurers Report:** September 2023. Leslie made a motion, Al 2<sup>nd</sup>. Approved subject to audit.

**Items from the Floor:** None

**Next Board Meeting:** November 15, 2023, 1:00 pm

There being no further business, the meeting was adjourned at 1:57 pm. Leslie made a motion, Al 2<sup>nd</sup>. Approved

Respectfully submitted: Melanie McClure